

Camp Lackawanna

Job Description

Job Title: Health Care Provider

Classification: *Exempt (Seasonal)*

Reports to: Director of Outdoor Ministries

Position Purpose:

To further the mission of the camp through caring for camper and staff safety and health. Manage all medication distribution and other infirmary duties at the direction of the director.

Essential Job Functions:

- Oversees the staff regarding daily, ongoing camper hygiene and self-care.
- Routinely monitors camper and staff physical, and emotional welfare.
- Professionally observes and responds to the welfare of every camper and staff member.
- Conducts first aid, medication dispensing, and necessary emergency care in accord with the standing orders of the Camp Physician and Pennsylvania regulations.
- Assures punctual and accurate medication dispensing.
- Ensures all prescribed and non-prescribed medications in locked and secure containers or areas.
- Records and initials all individual first aid treatments, medication dispensing, and emergency care in the prescribed healthcare logs.
- Records and observes instruction from parent/guardians and camper/staff physician for their specific healthcare.
- Completes and signs accident/incident reports as requested and required in a timely fashion.
- Submit first aid log to Director weekly for review and signature.
- Maintains an up-to-date, clean, and sanitary infirmary, equipment, and supplies.
- Proactively enforces camp regulations and practices in order to guide camper and staff health and safety.
- Regularly checks and restocks the first aid kits in Merrill Lodge kitchen, Smyrl Lodge kitchen, the pool, the arts & craft cabin, maintenance building, camp vehicles, ropes course, and other prescribed locations as needed. Also restocks staff first aid kits weekly.
- Immediately reports accidents, incidents, and emergencies to the Director. Report illness symptoms if out of the ordinary or needing further care.
- Maintains the confidentiality of camper and staff sensitive issues and reports such concerns as appropriate to the Director.
- Provides for the general supervision of campers confined to the infirmary.
- As appropriate, teaches the safe and appropriate use of first aid supplies to camp staff.
- Fully participates in the life of the Camp community.

Qualifications:

- Minimum: age 21
- Currently Licensed Physician, Nurse Practitioner, Physician's Assistant, Registered Nurse, or Licensed Practical Nurse (with special medical training).
- Self-directed, self-motivated, and demonstrates youth leadership skills
- Willingness to live in a camp setting and work irregular hours
- Operate with daily exposure to the sun, heat, and varying weather conditions