

Camp Lackawanna

Job Description

Job Title: Arts and Crafts Coordinator

Classification: *Exempt (Seasonal)*

Reports to: Director of Outdoor Ministries

Position Purpose:

To further the mission of the camp through the planning and delivery of artistic program activities and events. Design and deliver program activities that are safe, fun, and appropriate to the campers' age and ability levels. Assist in the management of the artistic facilities at the direction of the director.

Essential Job Functions:

- Assist Director in planning and preparing artistic program activities.
- Ensure we have all supplies for the artistic projects campers will be participating in.
- Ensure that camp staff and campers know and follow safety procedures.
- Assist in the management and care of all artistic facilities and related equipment.
- Be a role model to campers and staff in your attitude and behavior.

Other Job Duties:

- Serve on the summer leadership team
- Maintain clear and positive communication with all camp staff.

Qualifications:

- Experience in leadership and supervision
- Must submit health history record and examination form prior to first day of work
- First Aid/CPR certified before interaction with campers
- Desire and ability to work with children and youth outdoors
- Willingness to live in a camp setting and work irregular hours delivering programs in the facility
- Operate with daily exposure to the sun, heat, and varying weather conditions